

General Instructions

This supplemental report must be completed in **addition** to the DR Form 40, Investigator's Motor Vehicle Accident Report for any:

1. truck having at least 2 axles and 6 tires;
2. vehicle displaying a hazardous materials placard; or
3. bus designed to transport 16 or more passengers **including** the driver.

You will need to complete additional supplementary forms if more than two trucks/buses were involved in the accident.

Data Elements

1. **Agency Case Number:** If your agency has assigned an internal case number to the accident, enter the number just as you did on the Investigator's Motor Vehicle Accident Report.
2. **Date of Accident and Location Information:** Enter this information just as you did on the Investigator's Motor Vehicle Accident Report.
3. **Driver Name:** Copy the name of the truck or bus driver from the Investigator's Motor Vehicle Accident Report.
4. **Number of Axles:** Indicate the number of axles, including auxiliary axles, under the vehicle or vehicle-combination.
5. **Gross Vehicle Weight Rating (GVWR):** Enter the gross weight specified by the manufacturer. The GVWR is usually found on the driver's side door-post or sometimes on the door itself. The GVWR for a vehicle towing a trailer or trailers is the sum of the ratings for each unit.
6. **Carrier Name and Address:** A motor carrier is defined as the person, company, or organization responsible for directing the transportation of the cargo or persons. The owner of the vehicle is often not the carrier. For further explanation, consult the "Instructions for Completing the Investigator's Motor Vehicle Accident Report" (*revised edition 1992*).
7. **Carrier Name Source:** Check the source you used to identify the "Carrier Name."
8. **Carrier Identification Number:** Carrier identification numbers are displayed on the side of the power unit. Vehicles engaged in interstate transport have either a six digit US DOT or ICC MC number. State numbers may be issued for interstate or intrastate commerce. Some trucks may not have an identifying number.
9. **Commerce Classification:** Check the "interstate commerce" box if the commercial vehicle can legally trade, traffic, or transport property across state lines. Mark the "intrastate commerce" box when the commercial vehicle is restricted to commerce within one state.
10. **Truck Width:** Measure the widest part of the truck or trailer and then check the appropriate box. If "other" is checked, specify the width in inches on the line provided.
11. **Vehicle Configuration:** Check the appropriate box. Selected examples of the vehicle configuration categories are presented at the bottom of the form.
12. **Cargo Body Style:** Check the appropriate box.
13. **Sequence of Events:** You are asked to identify and order the events of the accident relating to each truck or bus. Determine the events which describe the actions of the vehicle and then enter the proper code numbers in the order in which the events occurred (*first, second, third, or fourth*). Not all accidents will have more than one event, but indicate all that apply.
14. **Hazardous Material Involvement:** Determine if the vehicle has a HAZ MAT placard and then check the appropriate box. If a placard is present, indicate the 4-digit identification number or hazardous material name and the 1-digit HAZ MAT class number. Check whether or not hazardous cargo was released.
15. **Investigating Officer Information:** Complete this section and be sure to **sign** the report.